

## Appendix 1 WMPF Annual Policy Review 2017/18

Area	Name of Policy	Statutory/Regulatory Best Practice	Responsible Officer	Frequency of review	Date last reviewed	Date to be reviewed
<b>Governance</b>						
	Administering Authority Policy Statement	Statutory	Director of Pensions	Annually	December 2016 (officer review)	September 2017 (officer review)
	Communications Policy*	Statutory	Head of Governance	Annually	December 2016	July 2017 (Pensions Board)
	Governance Compliance Statement*	Statutory	Head of Governance	Annually	March 2016	July 2017 Pensions Board
	Pension Board Member Conduct Review Policy	Statutory	Head of Governance	Annually	July 2016	January 2018 Pension Board
	Travel Policy	Best Practice	Head of Governance	Annually		July 2017 Officer

\*denotes publication in annual report and accounts

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					June 2015 (officer review)	review in preparation for pooling
	Customer Feedback Policy	Best Practice	Head of Governance	Annually	June 2015	July 2017 Pension Board
	Freedom of Information and Data Protection	Statutory	Compliance and Risk Manager	Annually	June 2016	Currently being reviewed in line with GDPR changes for May 2018 (Pension Board monitoring workplan)
	Customer Engagement Strategy	Best Practice	Head of Governance	Annually	December 2016	Ongoing review
	Risk and Assurance Framework *	Statutory	Compliance and Risk Manager	Annually	March 2017	March 2018

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	Trustee and Pension Board Training Policy	Statutory	Trustee Management Officer	Annually		June 2017
<b>Administration</b>						
	Pensions Administration Strategy	Statutory	Head of Client and Funding Management		March 2017 Committee	Ongoing review in line with employer performance and TPR guidance
	Employers risk management framework	Statutory	Head of Client and Funding Management	Annually	March 2017	March 2018.
<b>Funding and Investment</b>						
	Compliance with the Stewardship Code for Institutional Investors 2017*	Best Practice	Responsible Investment Officer	Annually	March 2017 Committee	Annually (or sooner in line with Pooling timetable)
	Funding Strategy Statement	statutory	Head of Client and funding Management	Triennial	March 2017 Committee	To be reviewed in line with next

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	(WMPF & WMITA)					valuation 2019/2020
	Policy on Termination Funding for Employers	Statutory	Head of Client and funding Management	Triennially	2014	September 2017 Committee
	Responsible Investment Framework *	Statutory	Responsible Investment Officer	Now included in the Investment Strategy Statement	March 2017 Committee	March 2018
	Investment Strategy Statement (WMPF & WMITA) *	Statutory	Chief Investment Officer	Triennially with annual review	March 2017 Committee	March 2018
<b>Finance</b>						
	Statement of Accounting policies	Statutory	Head of Finance	Annually	September 2016	September 2017 (once annual report and accounts signed off)

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